



AMERICORPS

Corporation for
**NATIONAL &
COMMUNITY
SERVICE**

POINTS OF LIGHT 

**Ready Corps
AmeriCorps Member Position Description**

NAME AND LOCATION OF SITE: **HANDS ON RIVER REGION – MONTGOMERY, AL**

TITLE: Ready Corps Member

REPORTS TO: **JO ANN JOHNSON – EXECUTIVE DIRECTOR**

TERM OF SERVICE: November 2017 – September 2018

ANTICIPATED SERVICE SCHEDULE: Each member will serve 1700 hours over the term of service, averaging 40 hours per week, which may include some evening and weekend hours.

SITE DESCRIPTION: Founded in 1974, the mission of **HandsOn River Region** is to mobilize volunteers and connect people, information and services to meet local needs and build a strong, caring community. This mission is accomplished through HandsOn's Volunteer Management Program, 2-1-1 Helpline, Christmas Clearinghouse, Homeless Management Information System (HMIS) and the Disaster Response and Recovery Program.

POSITION SUMMARY

Ready Corps, an AmeriCorps program implemented by Points of Light, creates disaster resilient communities by increasing preparedness of individuals and families through volunteer engagement. Ready Corps members will serve 10-month terms beginning in October 2016. Ready Corps members will provide direct service and train volunteer leaders to recruit and educate teams of volunteers to:

- 1) ***Improve preparedness of individuals and families*** through local collaborative volunteer projects, service events, and trainings resulting in personal preparedness plans.
- 2) ***Expand Local Preparedness Networks*** and community capacity to respond to disasters by strengthening partnership networks while building a corps of trained volunteer leaders with specific focus on managing unaffiliated volunteers in emergency situations.
- 3) ***Support long-term recovery and sustainability*** by increasing organizational capacity to help individuals and families prepare and, in the case of disaster, more easily respond and recover from current events.

MAJOR RESPONSIBILITIES AND RELATED TASKS

- **Design and develop volunteer projects** such as neighborhood canvassing to provide literature to and promote general awareness of disasters, managing donation drives to collect and distribute items for personal or family preparedness kits for vulnerable populations, and developing individualized preparedness plans with individuals, families and youth
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- **Organize and manage large scale Days of Service** such as National Preparedness Month Neighborhood Block Parties, September 11 Day of Service, Hurricane Blow Out Days, Kit Building Party Days, and Winter Weather Parties
- **Conduct and facilitate participation in trainings** such as the Citizen Corps' Community Emergency Response Team training, Points of Light's Disaster Resistant Communities Group training, Points of Light's Spontaneous Volunteer Management in Times of Disaster training, and Volunteer Arlington's Volunteer Emergency Support Team training

BENEFITS

- Opportunity to make a difference in a community
- Living allowance of up to \$12,100 over 10 month term of service, paid bi-weekly
- An AmeriCorps Education Award (\$5,775) upon successful completion of service
- Corporation for Community and National Service approved Health benefits and child care assistance if qualified. Opportunity to register with AmeriCorps Alums (www.americorpsalums.org)
- Opportunity to participate in Points of Light virtual webinars and conference calls
- Networking opportunities with fellow corps members across the country
- Onsite training and professional development

ELIGIBILITY REQUIREMENTS

Ready Corps members are as diverse a group as the communities they serve.

Applicants must:

- Be a U.S. citizen or legal permanent resident
- Have a college degree or attended some college, have a high school diploma or GED.
- Have served no more than two terms in an AmeriCorps state or national program.*
- Agree to a criminal background check
- Be able to begin service in November 2017 and be able to travel and participate in the Ready Corps Training in Atlanta November 13-15, 2017.

Previous experiences with service, training, or leadership development strengthen candidacy.

* Individuals may receive no more than the value of two full time education awards. If you have received the equivalent of more than one full time education award, you are eligible to serve and receive a prorated award.

HOW TO APPLY:

SEND COVER LETTER AND RESUME TO: JJOHNSON@HANDSONRIVERREGION.ORG

For more information, please contact Jo Ann Johnson at jjohnson@handsonriverregion.org

No phone calls please.

DEADLINE TO APPLY: [November 3, 2017](#)
